

**UNAPPROVED MINUTES OF A MEETING  
OF THE GOVERNING BODY OF THE  
CITY OF SYLVIA, KANSAS  
HELD ON June 9th, 2025**

The City Council of the City of Sylvia, Kansas met at City Hall, Sylvia, KS at 7:00pm.  
The following Governing Body members were present:

Council members: K. Blaske, Kathi Keesling and J. Davis.  
D. Conrad: Absent

Also present: Mayor Conrad, City Clerk, Tina Roelfs , Treasurer Andi McMillin and City Maintenance, Glen McFann.

Public present:

Judy Young, Karen Walker, Michelle Johnson, Daniel Gosser, Ethan Ketchum, Theresa Kraus, Jonni Labs, Mika Belvin, Mary Labs, Doug Hall, Andi McMillin (to speak as a citizen).

Arriving later: Jose Flores and Lora Labs

Agenda: Motion to approve by: K. Keesling Second by: K. Blaske  
Vote Aye: 3 Nay: 0

Minutes: Motion to approve Minutes from the May 5<sup>th</sup> Special Meeting, as well as May 12<sup>th</sup> Regular Meeting by: J. Davis Second by: K. Keesling  
Vote Aye: 3 Nay: 0

Treasurers Report: Motion to approve by: J. Davis Seconded by: K. Blaske  
Vote Aye: 3 Nay: 0

Bills: Motion to approve by: J. Davis Seconded by: K. Keesling  
Vote: Aye: 3 Nay: 0

City Maintenance Report: G. McFann briefed the council on updates from the past month i.e.:

- Shop work
- Mowed sewer plant and new well sight
- Continued work on sewer line for The Oasis.
- Sprayed weeds
- Graded streets
- Mutual aid at Plevna
- Cleaned park bathrooms and set new stools
- More on attached form.

Code Enforcement Report: Mary Kendrick told the council she was pleased with the progress. She went on to say that after speaking to the city attorney, those who refused their certified letter will be receiving a citation to appear in court July 2<sup>nd</sup>, at 4pm.

**Public Forum: 5 minutes to speak per person.**

- Karen Walker: Happy about the city clean-up efforts.
- Michelle Johnson: Happy to be here in Sylvia and everyone has been helpful and nice.
- Danial Gosser: Willing to assist the city superintendent when needed and is interested in being considered for a part-time position in the future.
- Andi McMillin: Read a letter thanking the council for working towards enforcing ordinances.

**Old Business:**

- Railroad Tie Removal: Tabled
- Sewer Rates: Discussion was had regarding sewer issues and how the city is losing money due to the increase in cost to maintain the system as well as the current sewer rate being very low without an increase in over five years. The city's current rate of \$16.50 is well below the national average as well as far below neighboring city's/towns.

Motion to increase the city's sewer rate by \$6.50 beginning Aug. 1<sup>st</sup>, making the billing total \$23, and revisit the issue Jan. 1<sup>st</sup>, 2026, for another possible increase by: K. Keesling

Second by: J. Davis

Vote - Aye: 3      Nay: 0

Aug. 1<sup>st</sup> billing date was chosen to allow for notification and awareness through the minutes as well as the community newsletter.

- Trash Rates: Will remain unchanged.
- Water Project update: The city was notified that the land where the new water wells will be located will be graciously donated to the city by the Karen Davidson family. Schwab Eaton will conduct a survey of the ground and city personnel will arrange to meet with Davidson family at an agreed upon tile company for the transfer of ownership.

**New business:**

- A letter of recommendation from The Nazarene Church was requested for a grant they will be applying for. The request was granted and will be written by the clerk.
- Black Hills quote for gas system: The city received a quote of \$30,780 to install a new ground bed. This includes boring for each anode, installation of carbon anodes, vent/water piping, trenching, cable installation, wiring to rectifier, and all back fill with clean-up.

The city will be requesting a quote for just new anodes.

- City employee bond amount: research and revisit.
- Tornado Siren discussion: With the help of Ethan Ketchum the city will contact Reno County Emergency Management to schedule a meeting to establish protocol.
- Utility Ordinance Discussion: The ordinance will remain as written at this time.
- PJ Carlson House: Trust information and details will be looked into.
- Sunflower Building roof: The roof is currently leaking due to the amount of rain we've received. Ray Roofing has been contacted for an estimate. Others to possibly follow.
- Next Council Meeting: July 14th, 2025 @ 7pm

- Motion to recess and enter executive session for 10 min. for personnel review with G. McFann and T. Roelfs invited in by: J. Davis Second by: K. Keesling  
Vote Aye: 3 Nay: 0

Entered executive session at 8:27pm

Motion to leave executive session by: J. Davis Second by: K. Keesling

Vote Aye: 3 Nay: 0

Reentered regular session at 8:37pm

No action taken.

- Motion to reenter executive session for legal matters for 20 min. with T. Roelfs invited in by: J. Davis Second by: K. Keesling

Vote Aye: 3 Nay: 0

Reentered executive session at 8:40pm.

Motion to leave executive session and reenter regular session by: J. Davis Second by: K. Keesling.

Vote Aye: 3 Nay: 0

Reentered regular session at 9pm

No Action Taken

All motions duly made, seconded, and carried; the meeting thereupon adjourned at 9pm

Motion to adjourn by: J. Davis Seconded by: K. Keesling

Vote Aye: 3 Nay: 0

Meeting adjourned.

Tina Roelfs

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City Clerk