

**UNAPPROVED MINUTES OF A MEETING
OF THE GOVERNING BODY OF THE
CITY OF SYLVIA, KANSAS
HELD ON April 14th, 2025**

The City Council of the City of Sylvia, Kansas met at City Hall, Sylvia, KS at 7:00pm.
The following Governing Body members were present:

Council members: K. Blaske, Kathi Keesling, D. Conrad, and J. Davis

Also present: Mayor Conrad, City Clerk, Tina Roelfs , Treasurer Andi McMillin and City Maintenance, Glen McFann.

Public present:

Judy Young, Theresa Krause, Jeff Keesling, Ron Hurst, Julia Westfall, Crystal Hinnen (Ranson Financial), and Keithen Meyer (Schwab Eaton)

~ Keithen Meyer updated the council on the water project with plans for meter replacements as well as a permanent power source to the new wells.

~ Crystal Hinnen presented grants and agreements to the council:

1. Motion to sign the KWO Tech Grant by J. Davis Second by: K. Keesling
Vote Aye: 4 Nay: 0
2. Motion to sign Civil Rights Housing/Fair Housing Policy by: J. Davis Second by: D. Conrad.
Vote Aye: 4 Nay: 0
3. Motion to sign the URA Land Agreement by J. Davis Second by: D. Conrad
Vote Aye: 4 Nay: 0
4. Motion to open a separate checking account for water project monies only, allowing Tina Roelfs, Andi McMillin and Carlyn Conrad as signers on the account by J. Davis
Second by: K. Keesling
Vote Aye: 4 Nay: 0

~ Ron Hurst and Julie Westfall spoke on behalf of the “ Make My Move” Program as well as the SCKEDD Kansas Weatherization Assistance Program that is available to both renters and homeowners. More information can be found at the City Office.

Agenda: Motion to approve with amendments by: K. Keesling Second by: D. Conrad
Vote Aye: 4 Nay: 0

Minutes: Motion to approve Minutes from March 10th Regular Meeting by: D. Conrad
Second by: J. Davis
Vote Aye: 4 Nay: 0

Treasurers Report: Motion to approve by: D. Conrad Seconded by: J. Davis
Vote Aye: 4 Nay: 0

Bills: Motion to approve by: K. Keesling Seconded by: D. Conrad
Vote: Aye: 4 Nay: 0

City Maintenance Report: G. McFann briefed the council on updates from the past month i.e.:

- Shop work
- Backfilled water leak
- Responded to gas leak
- PHMSA Annual Gas report
- Worked with BHE on gas regulator, Schwab Eaton on new water system
- More on attached form.

Code Enforcement Report: City Judge acquired. Meeting scheduled with City Attorney to meet with new City Judge, Code Enforcement Officer, Mayor, and City Clerk on April 24th.

Public Forum: 5 minutes to speak per person.

~ Theresa Kraus: Thanked all the council members for their efforts.

City Clean Up Day scheduled: May 16th for tires, May 17th for limbs, large appliances, metal and vehicles.

~ Jeff Keesling:

- Roads look pretty good
- Water pressure questions
- Thanked Glen and Carlyn for their help with playground equipment.
- Ongoing issue with loose dogs
- Has concerns regarding ATV, Four Wheelers etc. being driven by underage operators
- Concerns with chemical containers being dumped in the city dumpster.

~ Andi McMillin: Reiterated the junk car problem and large appliances that are not only unsightly, but hazardous.

Old Business:

- Ordinance #399 (Livestock): Tabled
- Update purchase/fair market price on ground for new wells: The city is waiting on paperwork from landowner.

New business:

- Citizen Complaint: Acknowledged
- City Clean Up Day: May 16th: Tire pick up. Tires placed at edge of road will be picked up and hauled off.
May 17th: Tree limbs and metal. C Wenger's Lawn Care and Junk Removal will remove junk cars, large appliances, and metal free of charge. Contact the City Office to be put on the list.
- Bulk water charges:
Motion to charge \$10 per 1 thousand gallons by D. Conrad Second by: K. Blaske
Vote Aye: 4 Nay: 0
- Ordinance Code Book: Special meeting scheduled May 5th @ 7pm to finalize codification from Ranson Citycode.

- Summer Slushy Shack: with Cynthia Reyes opting not to move forward with coffee shop/lease at 200a S. Main, the city would like to use the house for seasonal summer use to sell slushie's.
Motion to use 200a S. Main for summer slushie sales by: K. Keesling Second by: D. Conrad
Vote Aye: 4 Nay: 0
- City Logo contest: Winning submission by Kathi Keesling which was blindly and unanimously voted on by visitors to the meeting. The city would like to use, with permission, the submission by Dan Huntington as a mural on a city building.
- City property sale: A resident inquired about purchasing a city owned lot.
The city is not interested in selling the lot at this time.

~ Next Council Meeting: May 12th, 2025 @ 7pm

~ Motion to leave regular session and enter executive session for 30 minutes to discuss legal matters by D. Conrad Second by: J. Davis

Vote Aye: 4 Nay: 0

Entered executive session at 9:55pm

~ Motion to leave executive session and reenter regular session by: J. Davis Second by: D. Conrad

Vote Aye: 4 Nay: 0

Reentered regular session at 10:25pm No action taken.

All motions duly made, seconded, and carried; the meeting thereupon adjourned at 10:27pm

Motion to adjourn by: K. Keesling Seconded by: J. Davis

Vote Aye: 4 Nay: 0

Meeting adjourned.

Tina Roelfs

City Clerk