

**UNAPPROVED MINUTES OF A MEETING
OF THE GOVERNING BODY OF THE
CITY OF SYLVIA, KANSAS
HELD ON July 21st, 2025**

The City Council of the City of Sylvia, Kansas met at City Hall, Sylvia, KS at 7:00pm.
The following Governing Body members were present:

Council members: K. Blaske, Kathi Keesling and J. Davis and D. Conrad

Also present: Mayor Conrad, City Clerk, Tina Roelfs, Treasurer, Andi McMillin and City Maintenance, Glen McFann.

Public present:

Judy Young, Karen Walker, Theresa Kraus, Jeff Keesling

Agenda: Motion to approve with amendments by: J. Davis Second by: K. Keesling

Vote Aye: 4 Nay: 0

Minutes: Motion to approve Minutes from the July 11th Special Meeting, as well as June 9th Regular Meeting by: K. Keesling Second by: J Davis

Vote Aye: 4 Nay: 0

Treasurers Report: Motion to approve by: J. Davis Seconded by: D. Conrad

Vote Aye: 4 Nay: 0

Bills: Motion to approve by: D. Conrad Seconded by: J. Davis

Vote: Aye: 4 Nay: 0

City Maintenance Report: G. McFann briefed the council on updates from the past month i.e.:

- Service mowers
- Sewer plant maintenance
- Sprayed weeds
- Graded streets
- Office work for KCC inspection
- Repaired water leak
- Flags put up and taken down multiple times
- More on attached form.

Code Enforcement Report: City clerk briefly updated the council that the first Municipal Court date went well and how thankful and impressed she is with the city judge. No names or offences were released to keep the council separate from the court system.

Public Forum: 5 minutes to speak per person.

- Judy Young: Complimented the maintenance being done at the cemetery.
- Karen Walker: Brought up a safety concern with a blind corner. The city clerk had her fill out a complaint form for written documentation.
- Theresa Kraus: Gave brief information regarding grants as well as the county's 90 towns in 90 days program.
She also talked about a Community BBQ being held Aug. 10th at the City Park.
- Jeff Keesling:
 - * Parking on the streets has become a major issue.
 - * Roads to burn pile are very narrow.
 - * Edges of Main St. are of concern.
 - * Dog attack issue.

Old Business:

- Railroad Tie Removal: Tabled
- Sewer Rates: The City Clerk asked for additional clarification regarding the increase in the sewer rates.
Motion to increase rates evenly to all users of the city's sewer services by \$6.50 beginning Aug. 1st by: D. Conrad Second by: J Davis
Vote Aye: 4 Nay: 0
- Gas System Anodes estimates: Three estimates were presented to the council.
Motion to purchase anodes, additional needed supplies as well as freight if needed from Mesa Products by: J. Davis Second by: K. Keesling
Vote Aye: 4 Nay: 0
- PJ Carlson Fund: Information located will be forwarded to the City Attorney for review.
- City Employee Bonds: Coverage options to be researched.
- Water Project Update: Water system improvement sealed bids to take place Aug. 19th.
Notification published July 18th in The Record.

New business:

- Citizen complaints: Received, acknowledged and forwarded to compliance officer.
- Certified letter from Neinke's: Handled, but copies given to the council for their knowledge.
- Dog/vicious dog ordinance: Special meeting will be scheduled.
- Next Council Meeting: Aug.11th , 2025 @ 7pm
- Motion to recess and enter executive session for 5 min. for legal reasons with T. Roelfs
invited in by: J. Davis Second by: K. Keesling
Vote Aye: 4 Nay: 0

Entered executive session at 8:45pm

Motion to leave executive session by: D. Conrad Second by: K. Keesling

Vote Aye: 4 Nay: 0

Reentered regular session at 8:50pm

No action taken.

All motions duly made, seconded, and carried; the meeting thereupon adjourned at 8:51pm
Motion to adjourn by: J. Davis Seconded by: K. Keesling
Vote Aye: 4 Nay: 0
Meeting adjourned.

Tina Roelfs

City Clerk